

## Privacy Policy for Moses Refined Homes

Effective Date: [07-13-2021]

At Moses Refined Homes ("we," "our," "us"), your privacy is important to us. This Privacy Policy outlines how we collect, use, disclose, and protect your personal information in accordance with applicable laws and regulations, specifically those applicable in the state of Texas.

### 1. Information We Collect

We collect personal information to provide better services and improve customer experience. The types of information we may collect include:

- Personal Information: Name, email address, phone number, home address, and other contact details.
- Financial Information: Payment details, credit information, and mortgage data.
- Project Information: Details related to your construction project, including property information, design preferences, and material selections.
- Technical Information: IP address, browser type, device information, and interaction with our website.

### 2. How We Collect Information

We collect information through the following means:

- Directly from You: When you fill out forms, communicate with us via email or phone, or contract our services.
- Automatically: Information collected through cookies or similar technologies when you visit our website.
- Third Parties: From service providers, financial institutions, or vendors with whom you have authorized us to communicate.

### 3. How We Use Your Information

We use your personal information for the following purposes:

- Service Delivery: To manage and fulfill your construction project, including contracts, payments, and communications.
- Customer Support: To address inquiries, provide project updates, and manage customer relationships.
- Marketing and Communications To inform you of new services, promotions, or industry news (with your consent).
- Compliance To adhere to legal obligations, including tax reporting and regulatory compliance.
- Improvement and Analytics: To optimize our website, services, and internal processes.

#### 4. Sharing Your Information

We may share your personal information with:

- Service Providers Third-party vendors assisting with our operations (e.g., payment processors, subcontractors, and architects).
- Legal and Regulatory Authorities: When required by law or to protect our rights and property.
- Business Partners: In cases where we collaborate on a project or service offering.

We do not sell or rent your personal information to third parties.

#### 5. Security of Your Information

We take reasonable steps to safeguard your personal information through industry-standard security measures, including:

- Encryption: Secure storage of data and transmission methods.
- Access Controls: Limiting access to personal information only to authorized personnel.

However, no method of transmission over the Internet or electronic storage is 100% secure, and we cannot guarantee absolute security.

#### 6. Your Rights

You have the following rights regarding your personal information:

- Access: You may request a copy of the personal data we hold about you.
- Correction: You may request to correct any inaccurate or outdated information.

- Deletion: You may request that we delete your personal information, subject to legal and contractual restrictions.

- Opt-Out You may unsubscribe from marketing communications at any time.

To exercise these rights, please contact us at [Insert Contact Information].

## 7. Data Retention

We retain your personal information for as long as necessary to fulfill the purposes outlined in this policy unless a longer retention period is required or permitted by law.

## 8. Children's Privacy

Our services are not intended for individuals under 18 years of age. We do not knowingly collect personal information from children.

## 9. Changes to This Policy

We reserve the right to modify this Privacy Policy at any time. We will notify you of any material changes by updating the "Effective Date" and, where appropriate, through direct communication.

## 10. Contact Us

If you have any questions or concerns about this Privacy Policy or how your information is handled, please contact us at:

Moses Refined Homes

[[info@mosesrefinedhomes.com](mailto:info@mosesrefinedhomes.com)]

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By using our services or visiting our website, you consent to the terms outlined in this Privacy Policy.